

July 12, 2011

Dale Kochard Assistant Vice President Community and Regional Affairs

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Dear Community Partner:

The Offices of Community and Regional Affairs and Dean of Students of Lehigh University would like to invite you to participate in the 14th Annual Community/Club EXPO being held for Lehigh students, staff and faculty on Monday, August 29, 2011 from 4:00 to 6:00 p.m.

This event has proved to be a tremendous success as the Lehigh community has an opportunity to interact with neighbors, merchants, city representatives, and non-profit agencies and receive information to help acquaint them with their community environment. Last year's EXPO attracted well over 1,000 Lehigh and community members.

This year the EXPO will again be held on the University Lawn, located in the heart of the Asa Packer Campus near the Packer Memorial Church. Please note there will be a drop off point designated on Memorial Drive west of the Lawn area. Vehicles can be parked in the Alumni Memorial Garage after the drop off. Lehigh staff will be there to give you directions.

This is a great opportunity for all of us to get together in an informal setting to help support Lehigh and community partnerships. We value our mutual relationship and hope you will join us in our excitement for this year's event by planning to participate.

Please take a few moments to look over the enclosed brochure and plan to partner with us as we put out the welcome mat for both the Lehigh and local communities.

Should you have any questions, please feel free to contact Anne Noon-Scaggs in our office at 610-758-5801 or by emailing anscaggs@lehigh.edu

Thank you and I look forward to your favorable response.

Sincerely,

Dale Kochard

Assistant Vice President,

Community and Regional Affairs

**Enclosure:**